

Date of Formal Submission Required for Step 1 _____

APPENDIX F: COMPLAINT BY THE AGGRIEVED

Aggrieved Person _____ Personal Meeting Date _____

Address of Aggrieved Person _____

Telephone _____

School _____ Immediate Supervisor _____

Subject Area/Grade _____ Association Representative _____

STATEMENT OF GRIEVANCE: Article(s)/Section(s) Allegedly Violated:

RELIEF SOUGHT:

Signature of Aggrieved

Additional meeting requested prior to written response by administrator

DISTRIBUTION OF FORM:

Immediate Supervisor Association President Association Representative
Director of Personnel Superintendent Grievant